



SEPTAGE DISCHARGE PERMIT APPLICATION INSTRUCTION SHEET

Massachusetts Water Resources Authority (MWRA) Sewer Use Regulations, 360 C.M.R. 10.000, require septage haulers who wish to discharge in the MWRA Sewerage Service Area to complete and file a Septage Discharge Permit Application and receive a MWRA Septage Discharge Permit before discharging. This is also the form to complete if you must reapply because your permit has expired or will soon expire. Please read the following instructions before completing the form. If you have any questions about the application, contact Paul Pisano, Source Coordinator, at (617)305-5661.

1. Please answer all questions carefully.
2. If more space is needed, attach additional pages.
3. Attach any plans, drawings, and detailed explanations which you feel may be relevant.
4. If you have previously submitted information required by this application and that information is unchanged, you must resubmit the information so that we can confirm that the information we have is current and complete.
5. This application form shall be signed and dated by an Authorized Representative to be valid. An Authorized Representative is a:
 - (a) Responsible corporate officer, if the applicant is a corporation. For the purpose of this requirement, a responsible corporate officer means a president, secretary, treasurer, or vice president of the corporation in charge of a principal business function, or any other person who performs similar policy or decision-making functions for the corporation, or the manager of one or more manufacturing, production, or operating facilities, provided, the manager is authorized to make management decisions which govern the operation of the regulated facility including having the explicit or implicit duty of making major capital investment recommendations, and initiate and direct other comprehensive measures to assure long-term environmental compliance with environmental laws and regulations; can ensure that the necessary systems are established or actions taken to gather complete and accurate information for the permit requirements; and where authority to sign documents has been assigned or delegated to the manager in accordance with corporate procedures.
 - (b) General partner or proprietor if the applicant is a partnership or sole proprietorship respectively.
 - (c) Duly authorized representative of the individual designated in (a) or (b) of this section if:
 - i) the authorization is made in writing by the individual described in (a) or (b);
 - ii) the authorization specifies either an individual or a position having responsibility for the overall operation of the facility from which the industrial discharge originates, such as the position of plant manager, operator of a well, or well field superintendent, or a position of equivalent responsibility, or having overall responsibility for environmental matters for the company;
 - iii) the written authorization is submitted to the MWRA

If an authorization is no longer accurate because a different individual or position has responsibility for the overall operation of the facility, or overall responsibility for environmental matters for the applicant, a new authorization satisfying the requirements of this section must be submitted to the MWRA prior to or together with the next report required of the applicant.

6. Please submit this application to the address below. Keep a copy for your own records.

**Massachusetts Water Resources Authority
Toxic Reduction and Control
2 Griffin Way
Chelsea, MA 02150-3334**

SEPTAGE DISCHARGE PERMIT APPLICATION



MASSACHUSETTS WATER RESOURCES AUTHORITY
TOXIC REDUCTION AND CONTROL
2 GRIFFIN WAY
CHELSEA, MASSACHUSETTS 02150-3334

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Permit Number
Applicant Name
Facility Address

**MASSACHUSETTS WATER RESOURCES AUTHORITY
TOXIC REDUCTION AND CONTROL
2 GRIFFIN WAY
CHELSEA, MASSACHUSETTS 02150-3334**

SEPTAGE DISCHARGE PERMIT APPLICATION

Section A - General Information

1. Business Name of Applicant: _____
 - 1a. Corporate name, if different: _____

2. Mailing Address: _____
 - 2a. Name of Person to Receive Permit:
Name: _____ Title: _____

3. Billing Address: _____
 - 3a. Name of Person to Receive Bill:
Name: _____ Title: _____

4. Office Address (If different from Mailing Address)

5. Garage Address (If different from Mailing Address)

6. Facility Representative to Contact Concerning Information Provided Herein:
Name: _____ Title: _____
Telephone No. _____ Facsimile No. _____
E-mail Address: _____

7. Authorized Representative:
Name: _____ Title: _____
Telephone No. _____ Facsimile No. _____
E-mail Address: _____

Section B - Municipal Permit Information

1. Please circle all of those communities located in the MWRA Metropolitan Sewerage Service Area in which the community has authorized you to pick up, transport, and discharge septage. Attach copies of the Septage Pumping and/or Discharge Permits:

Belmont	Reading
Burlington	Stoneham
Canton	Stoughton
Framingham	Wakefield
Hingham	Walpole
Lexington	Wellesley
Milton	Weymouth
Needham	Wilmington
Randolph	

Section C - Vehicles and Storage Tanks

1. Number of trucks you use to haul septage in Massachusetts:
2. For each vehicle you use to haul septage in Massachusetts, provide the information in the following table:

License Plate #	Vehicle Identification #	Chassis Make	Year	Cab Color	Tank Color	Capacity (gallons)

If more than 6 vehicles are used, please attach a separate sheet of paper with the above information for the additional vehicles.

Section C - Vehicles and Storage Tanks, cont.

3. From the list on the previous page, please specify the vehicles(s) that you will use to pump or discharge septage in the MWRA Metropolitan Sewerage Service Area. You will not be permitted to use any vehicle to pump or discharge septage in the MWRA Metropolitan Sewerage Service Area that is not listed below:

License Plate #: _____

4. Do you use tanks to store septage? Yes No
 4a. List the type (permanent structure or mobile), capacity (in gallons), and location of each tank and indicate whether it will be used to store MWRA-Area septage that will be discharged at a septage receiving site within the MWRA Metropolitan Sewerage Service Area:

Tank	Permanent (yes/no)	Mobile (yes/no)	Capacity (gallons)	MWRA-Area Septage to be discharged in-district (yes/no)	Location of Tank (Street Address, City/Town)
#1					
#2					
#3					

If more than 3 tanks are used, please attach a separate sheet of paper with the above information for the additional tanks.

Section D - Other Waste

1. Do you pump waste from grease traps? Yes No
 1a. If yes, identify the truck(s) used to transport the waste and the disposal location:
 1b. Do you use portable separation equipment for grease trap waste?
 Yes No

2. Do you pump waste from oil/water separators? Yes No
2a. If yes, identify the truck(s) used to transport the waste and the disposal location:

3. Describe any other non-residential waste pumped, the truck(s) used to transport the waste, and the disposal location:

Section E - Signature of Authorized Representative

"I certify under penalty of law that this document and all attachments were prepared under my direction or supervision in accordance with a system designed to assure that qualified personnel properly gather and evaluate the information submitted. Based on my inquiry of the person or persons who manage the system, or the persons directly responsible for gathering the information, the information submitted is to the best of my knowledge and belief, true, accurate, and complete. I am aware that there are significant penalties for submitting false information, including the possibility of fine and imprisonment for knowing violations."

Signature of Authorized Representative

Date

Print Name and Title of Person Who Signed Above

Other Filings:

There are circumstances when the MWRA cannot issue a permit to you until you fulfill the requirements of another agency. This page asks for information about whether you are required to file with the Massachusetts Historical Commission (MHC) or under the Massachusetts Environmental Policy Act (MEPA) and the status of your filing, if any. If you have any questions about the requirements of those agencies, please contact them for information: MHC may be reached at 617-727-8470; the MEPA office may be reached at 617-727-5830.

A. Is the activity for which you require an MWRA permit a part of a project that is likely to impact a geographic area and affect or cause a change in the historical, architectural, archeological, or cultural qualities of a property as defined by the Massachusetts Historical Commission (MHC)? (Answer “no” if this notice is for an existing permit or you are not doing new construction. MHC defines “new construction” as a modification to the land or any existing structure.) yes no *If “no,” skip question B.*

B. If your answer to question A is “yes:”

- (1) Have you provided the required project notification form (950 CMR 71, Appendix A) to the MHC?** yes no
- (2) Briefly describe the status of the project with MHC. Provide documentation (see 950 CMR 71.07) allowing the MWRA to act on this application. If you have not provided notice to the MHC, explain why you have not provided notice and when you will provide notice.**

C. Is the activity for which you require an MWRA permit a part of a project that is subject to review under the Massachusetts Environmental Policy Act (MEPA)? (Answer “no” if this notice is for an existing permit or not part of a larger project. The MEPA review thresholds are found in 301 CMR 11.03.) yes no *If “no,” skip question D.*

D. If your answer to question C is “yes”:

- (1) Have you made the required MEPA filing?** yes no
- (2) Briefly describe the status of the MEPA review. Provide documentation (see 301 CMR 11.12) allowing the MWRA to act on this application. If you have not filed with MEPA, explain why you have not filed and when you will file**