

Massachusetts Department of Environmental Protection Bureau of Water Resources – Wastewater Management Program Combined Sewer Overflow Final Public Notification Plan

1. Facility Information

Important: When filling out forms on the computer, use only the tab key to move your cursor - do not use the return key.



Name of Permittee (Facility or System) _____

Permittee Contact Name _____

Email Address _____

Phone number _____

Permittee Mailing Address _____

NPDES Permit # _____

System contains (check all that apply):

- Collection system Pump station(s) above 1MGD Wastewater treatment plant

Location of WWTP discharge, if applicable: _____

Attach a map with locations of discharges and affected waterbodies. Include other supporting information as needed.

2. Identification of Environmental Justice Populations

Are there Environmental Justice (EJ) populations that would potentially be affected by your wastewater treatment plant discharge(s) or a combined sewer overflow? See the Instructions file for more detail. Yes No

If there are EJ populations that would potentially be affected, do 25% or more of households lack English-language proficiency, and at least 5% of the population self-identify as “do not speak English very well”? See the Instructions file for more detail. Yes No

Provide a list of all languages that notifications will be translated into:

Attach a description of how translations of public advisory notification and signage required by these regulations will be provided to EJ populations in the languages listed above. Include:

- A description of the third party or internal resource used to produce the translations
- A description of how the translation will be accessed by a public advisory notification recipient
- A description of how the translation will be accessed by someone reading the signage at CSO outfalls and public access points

3. Discharges, Overflows, and Public Notification Content

When public notification is required: (check box to affirm)

- Permittee is aware that all events covered under 314 CMR 16.03(1)(a-e) require a public notification.

Required content of public notification: (check box to affirm)

- Permittee is aware of all required information for public notifications under 314 CMR 16.04(10)

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Attach a description of how the permittee will meet the requirements under 314 CMR 16.04(10), including the following:

- How the permittee will determine or discover that an event has occurred
- How the permittee will estimate the volume of discharges or overflows
- How the permittee will estimate the commencement times, cessation times, and duration of discharges or overflows
- A list of the waters and land areas affected by the permittee's discharges or overflows

Permittee can meet all requirements of 314 CMR 16.04(10) Yes No

If no, please describe in detail which components the permittee is not able to meet and the measures needed to comply. Include a schedule for compliance.

Components that cannot be met

Schedule for compliance

4. Discovery and Required Timeline for Notification Following Discharge or Overflow

Requesting approval of an alternative method:

Is the permittee requesting approval to use a method other than metering to detect a discharge? (Requires approval of MassDEP Commissioner) Yes No

- If yes, **attach** additional information on the method to detect a discharge
- If yes, **attach** a letter to the Commissioner with the approval request

Discovery of a Discharge or Overflow:

Attach a description of the steps the permittee will take to determine or discover that a discharge or overflow from its outfall or sewer system is occurring

Can the permittee discover an event under 314 CMR 16.04(5)(a), (b) & (c) within the required timeline? Yes No

- If no, **attach** a description specifying the limitations to meeting these requirements and potential remedies. Include and a schedule for implementing potential remedies.

Issuance of Public Notification:

Permittee can meet the notification requirements in 314 CMR 16.04(4) to notify as soon as possible, but no later than two hours after discovery. Yes No

- If no, **attach** a description specifying the limitations, potential remedies, and a schedule for implementing potential remedies.
- If no, **attach** a letter to the Commissioner requesting approval for a longer time period for notification.

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Continuation of Public Notification:

Permittee can meet the notification requirements in 314 CMR 16.04(7) to issue an update 8 hours after the public advisory notification, if the initial notification does not indicate that the event has ceased. Yes No

If no, **attach** a description of which requirement cannot be met, what measures are needed for compliance, and a schedule for compliance.

Cessation of Public Notification:

Permittee can meet the notification requirements in 314 CMR 16.04(8) to continue issuing 8 hour updates for ongoing events, and notify within 2 hours of when the event ceases or is projected to cease. Yes No

If no, **attach** a description of which requirement cannot be met, what measures are needed for compliance, and a schedule for compliance.

Retraction of Public Notification:

Permittee can meet the notification requirements in 314 CMR 16.04(9) to issue a retraction if the permittee becomes aware within 48 hours of issuing the public advisory notification that no discharge or overflow actually occurred. Yes No

If no, **attach** a description of which requirement cannot be met, what measures are needed for compliance, and a schedule for compliance.

5. CSO Permittee Website

Does the permittee/sewer authority have an existing website or web page where relevant information is posted? Yes No

If yes, provide the URL:

Describe the subscriber-based system where the public can sign up to receive your notifications.

Permittee's website is able to meet the requirements under 314 CMR 16.04(3) Yes No

Permittee's website is able to meet the requirements under 314 CMR 16.05(1)(a-e) Yes No

If any website requirements can not be met, specify limitations to meeting these requirements, potential remedies, and a schedule for compliance:

Attach a description of how the Permittee will update the website with requirements under 314 CMR 16.04(3) and 314 CMR 16.05(1)(a-e)

6. Signage

Permittee has consulted with the Board of Health/Health Departments in municipalities affected by their discharges for public access sign location points as required by 314 CMR 16.05(3)? Yes No

Attach a list of locations where signs will be installed and dates when signs will be installed.

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Permittee is able to meet the signage requirements under 314 CMR 16.05(2)? Yes No

If no, specify limitations to meeting these requirements, potential remedies, and a schedule for compliance:

Permittee is able to meet the signage requirements under 314 CMR 16.05(3)? Yes No

If no, specify limitations to meeting these requirements, potential remedies, and a schedule for compliance:

7. Public Notification Recipients

Media Outlets

List the two media outlets serving the area near the discharge or outfall that the permittee will contact to provide a public notification. Include name of organization, name of contact, and contact's email address or fax number.

Name of media outlet #1

Name of media outlet #2

If permittee has determined that an EJ population could potentially be affected by a discharge or overflow, which of these media outlets serves the EJ population? If neither does, then provide at least one additional news organization that primarily serves the EJ population(s) within the impacted municipalities. (Include name of organization, name of contact, and contact's email address or fax number.)

Name of additional media outlet serving EJ population if neither media outlet above serves EJ population

Attach a description explaining how the identified media outlets serve potentially affected EJ populations.

See Instructions for list of **Required Public Notification Recipients** (314 CMR 16.04(4)(a)).

Attach a list of your required contacts.

8. Detection method maintenance

If metering is used, will the Permittee perform the requirements in 314 CMR 16.06(2)(b) below?

Calibrate metering equipment on an annual basis, at minimum Yes No

Properly maintain metering equipment Yes No

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If models are used and approved, will the Permittee perform the following requirements in 314 CMR 16.06(2)(d) below?

- | | | |
|---|------------------------------|-----------------------------|
| Review and update the model input data as needed | <input type="checkbox"/> Yes | <input type="checkbox"/> No |
| Maintain any data collection equipment providing critical input to the model | <input type="checkbox"/> Yes | <input type="checkbox"/> No |
| Assess model predictions annually, at a minimum | <input type="checkbox"/> Yes | <input type="checkbox"/> No |
| Provide a description of actions taken in writing on or before March 1 st of each year | <input type="checkbox"/> Yes | <input type="checkbox"/> No |

9. Public Notice

Submit a public notice to the Environmental Monitor at the same time this plan is submitted to MassDEP. Indicate below that the permittee will submit the public notice as follows:

- Email the public notice to MEPA@mass.gov at the same time the plan is submitted to MassDEP
- Include in the body of the email, "Please publish the attached public notice as 'Notice of Combined Sewer Overflow (CSO) Final Public Notification Plan.'"
- Attach the public notice to the email as a PDF


Permittee will place a public notice in at least one media outlet that serves the EJ population(s) in the municipalities impacted by the discharge. Indicate media outlet(s) below:

Include the following in the Public Notice, required under 314 CMR 16.06(2):

- A statement that a CSO Public Notification Plan has been prepared and submitted to the Department
- A link to a website where an interested party can review the plan
- A statement that written comments on the plan can be submitted to MassDEP and the permittee for a period of 30 days after the date of publication in the Environmental Monitor or media outlet, whichever date is later. Explicitly list the end date for submission of public comments
- Translations of the Public Notice in languages most appropriate for neighborhoods within the impacted municipalities that are identified as environmental justice populations due to lacking English language proficiency

Certification

I attest that I have examined and am familiar with the information contained in this submittal, including any and all documents accompanying this certifying statement. The information contained in this submittal is, to the best of my knowledge, true, accurate, and complete. I am fully authorized to make this attestation on behalf of the facility.

 Print Name


 Signature

 Title

 Date

Revised Plan June 23, 2023



 Signature

6/22/23

 Date